

Proposing an Activity for Fulfillment of the EL Requirement

(as an exception to the approved list of courses/activities).

Please submit this form to the office of Associate Dean Martin Kagel at least one month in advance of the start of your activity. Send electronically to Kellie Borders Peyton at: kborders@uga.edu.

Your UGA Activity Supervisor (UGA faculty) should sign this form, indicating endorsement of the activity and commitment to evaluating your learning outcomes at the conclusion of the activity.

I. General Information

To be completed by the student.

STUDENT

Name: _____

UGA 810 Number: _____

Email: _____

Phone: _____

Franklin and other majors: _____

Anticipated graduation date: _____

ACTIVITY

TITLE OF ACTIVITY

BRIEF DESCRIPTION OF ACTIVITY

DATES FOR ACTIVITY: *Start:* _____ *End:* _____

WEBSITE FOR THE ACTIVITY (*if applicable*): _____

UGA SPONSORING DEPARTMENT:

UGA ACTIVITY SUPERVISOR (must be UGA faculty member)

Name:: _____

Email: _____

Phone: _____

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Why are you asking for this exception?

Please note: Exceptions are granted only in cases where students can document that they cannot satisfy the requirement through approved courses or non-credit bearing experiences (for a list of these courses and experiences, see www.el.uga.edu). Below, please explain, why you need an exception.

II. Detailed Description of Project/Activity

To be completed by the student with guidance from the Activity Supervisor.

NOTE TO ACTIVITY SUPERVISOR

- Approved activities will involve student engagement at least equivalent to the depth and/or time commitment of a one-credit course.
- Approved activities will involve regular response to student work by the Activity Director and/or Supervisor, supporting student reflection and integration of learning through the activity.

(1) Engagement and Mentorship: These are required elements for any EL activity.

ENGAGEMENT: Describe the extent of your involvement in the activity.

CONTINUED — Detailed Description of Project/Activity

To be completed by the student with guidance from the Activity Supervisor.

MENTORSHIP: Describe the nature of feedback, supervision, and mentorship you will receive.

(2) Learning Outcomes: Demonstrate learning outcomes in at least two of the following three areas.

CHALLENGE: Describe how you will engage in intellectually adventurous activity, pushing your own boundaries, exploring unknown territory, developing new knowledge and skills.

OWNERSHIP: Describe how you will exercise independent judgment in defining and/or executing the activity, or otherwise take ownership of the process and outcomes of the activity.

SELF OR SOCIAL AWARENESS: Describe how you plan to reflect on the activity (i.e., reflective writing, group discussions, discussion with mentors, journal writing, blogs, etc.).

STEPS TO TAKE BEFORE ACTIVITY

- 1. Student completes both parts of this form and signs;
- 2. Form must be signed and approved by the activity supervisor;
- 3. Form must be signed and approved by the **Franklin College Certification Officer, Associate Dean Martin Kagel**
 ☐ Martin Kagel, Office of the Dean, Franklin College of Arts and Sciences, 316 Old College, Athens, GA 30602

SIGNATURES

Student: _____ Date: _____
 Activity Supervisor: _____ Date: _____

☞ Send electronically this preliminary, signed form to Kellie Borders Peyton: kborders@uga.edu ☞

FOR FRANKLIN COLLEGE DEAN’S OFFICE USE ONLY

ACTIVITY APPROVED
 Martin Kagel, Associate Dean: _____ Date: _____
 — Certification Officer keeps a copy of this form and returns original to the student. —

ACTIVITY NOT APPROVED
 Explanation:

STEPS TO TAKE UPON COMPLETION OF ACTIVITY REQUIREMENT

- 1. Form must be signed and approved by activity supervisor;
- 2. Supervisor forwards copy of the original approved form to the **UGA Office of Experiential Learning Administrative Manager, Kay Stanton**, so that it may be recorded in the student’s Degree Audit.
 ☐ Kay Stanton, Office of Experiential Learning, 308 New College, University of Georgia, Athens, GA 30602

ACTIVITY SUPERVISOR APPROVAL

Activity Supervisor: _____ Date: _____

☞ You can also send a scan of your final, signed form to Kay Stanton at ugael@uga.edu ☞